



Shannondale

41277 State Hwy 19
Salem, MO 65560
573-858-3284
theresa@mmsucc.org

OFFICE USE ONLY	
<input type="checkbox"/>	Reservation request reviewed
<input type="checkbox"/>	Guest Notified
<input type="checkbox"/>	Entered in Reservation Software

RESERVATION REQUEST

Today's Date: _____ Guest Name: _____

Sponsoring group, church or agency: _____

Address: _____

City, State, Zip: _____

Phone: _____ Email: _____

Arrival Date/time: _____ Departure Date/time: _____

Number expected: _____ Returning visit First visit

Requested Overnight Accommodations:

- ___ Church Backrooms \$30/night/room (sleeps 12)
- ___ Timber Lodge \$30/person/night (sleeps 40) – minimum per night \$360
- ___ Timber Cabin 1 \$100/night (sleeps 8)
- ___ Timber Cabin 2 \$100/night (sleeps 8)
- ___ Timber Cabin 3 \$100/night (sleeps 8) – *Accessible Bathroom*
- ___ Pinecone Cottage \$100/night/up to 4 people (sleeps 6) - *\$25 each additional person – available only to Craft Center Volunteers Memorial Day through October 15th Thursday – Monday*
- ___ RV Site \$25/night: April – October – *includes water & electric*
- ___ Tent \$15/night: April – October

Day Use Request		Local Community Center Day Use Activities	
___ Church	\$100	___ Church	Community Reservation/Donation
___ Timber Lodge	\$100	___ Timber Lodge	Community Reservation/Donation

Notes: _____

Deposit is required, except for approved *Local Community Day Use* events. A deposit equal to one night's stay is to be received at our office within two weeks of reservation approval. Reservations will not be held without receipt of this deposit. Cancellations made less than 60 days prior to the first day of the event will result in forfeiture of all deposits.

Based on your initial reservation we have allotted facilities and space your group. While it is understood that your initial attendance figure is tentative, the leader of your retreat group is required to call our office two weeks before your retreat to confirm final attendance. This is the number you will be billed for.

Please make checks payable to:
Missouri Mid-South Conference UCC
41277 State Hwy 19
Salem, MO 65560
Please indicate 'Shannondale' in the note area.